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CONVENZIONE

Tra il Ministero del lavoro e delle politiche sociali - Direzione Generale delle politiche attive del lavoro, con sede in Roma, Via Flavia n.6, C.F 80237250586 nella persona del Suo legale rappresentante dott.ssa Anita Pisarro, Direttore Generale

e

l'Istituto Nazionale per l'Analisi delle Politiche Pubbliche (INAPP), con sede in Roma, Corso d'Italia n.33, C.F.80111170587 nella persona del Suo legale rappresentante dott. Santo Darko Grillo, Direttore Generale.

Premesso che

Con il Regolamento (UE) n.2021/817 del Parlamento Europeo e del Consiglio del 20 maggio 2021 è stato istituito il Programma Erasmus+: il Programma dell'Unione per l'istruzione, la formazione la gioventù e lo sport per il periodo 2021-2027 e che abroga il regolamento (UE) n. 1288/2013.

L'art. 17 del Regolamento (UE) n.2021/817 specifica la dotazione finanziaria degli ambiti settoriali e delle specifiche azioni del Programma Erasmus+ 2021-2027, ivi incluso l'ambito dell'Istruzione e Formazione Professionale (di seguito denominato IFP).

L'art. 26, co.3 del Regolamento (UE) n.2021/817 prevede l'individuazione, da parte delle Autorità Nazionali, di una o più Agenzie Nazionali, responsabile della gestione dell'attuazione del Programma a livello nazionale.

Gli artt. 26, 27, 28 del Regolamento (UE) n.2021/817 precisano le responsabilità delle Autorità Nazionali, delle Agenzie Nazionali e della Commissione europea nell'ambito del Programma Erasmus+ 2021-2027.

Il Decreto del Presidente della Repubblica del 15 marzo 2017, n. 57 (GU n.103 del 05/05/2017), recante "*Regolamento di organizzazione del Ministero del lavoro e delle politiche sociali*", ha stabilito le competenze spettanti alle diverse Direzioni Generali.

Il Decreto del Presidente del Consiglio dei Ministri del 24 giugno 2021, n.140 (GU n.241 del 8/10/2021), recante "*Regolamento concernente modifiche al regolamento di organizzazione del Ministero del lavoro e delle politiche sociali*", ha stabilito all'art. 6 la costituzione della nuova Direzione Generale delle Politiche Attive del Lavoro definendone le competenze.

Il Decreto Ministeriale del 25 gennaio 2022 del Ministro del lavoro e delle politiche sociali (GU n.60 del 12/3/2022), recante "*Individuazione delle unità organizzative di livello dirigenziale non generale nell'ambito del Segretariato generale e delle Direzioni generali*", ha stabilito, all'art. 7, l'articolazione interna della la Direzione Generale delle politiche attive del lavoro, organizzata in 4 diversi uffici di livello dirigenziale non generale, denominati divisioni, tra cui la Divisione IV a cui spetta la responsabilità per il Programma Erasmus+.

Il Decreto del Presidente del Consiglio dei Ministri del 29 dicembre 2021, registrato alla Corte dei Conti il 20 gennaio 2022, n.145, con il quale è stato conferito alla dott.ssa Anita Pisarro l'incarico della Direzione Generale delle politiche attive del lavoro.

La nota dell'11 febbraio 2022 della Rappresentanza Permanente dell'Italia presso l'Unione Europea, indirizzata alla Commissione Europea, designa il Ministero del lavoro e delle politiche sociali, nella persona della dott.ssa Anita Pisarro - Direttore Generale delle politiche attive del lavoro, quale Autorità Nazionale del Programma Erasmus+ (di seguito Autorità Nazionale) per l'ambito IFP (VET) con riferimento alla programmazione 2021-2027 e la cui nomina è stata formalmente inserita nella piattaforma NAM dalla CE in data 21 febbraio 2022.

Il Ministero del lavoro e delle politiche sociali, in qualità di Autorità Nazionale, ha nominato l'INAPP quale Agenzia Nazionale Erasmus+ (di seguito Agenzia Nazionale) del settore IFP (VET) per l'attuazione, in Italia, del Programma stesso nel periodo 2021-2027 e ha comunicato tale decisione alla Commissione europea con nota del 2 marzo 2021. La Commissione europea ha confermato la designazione con nota del 24 aprile 2021 (Ares(2021)2637942).

L'INAPP è un Ente pubblico di ricerca le cui caratteristiche e specificità garantiscono la conformità con quanto previso all'art. 26, co.3 e all'art. 27, co.1 del Regolamento (UE) n.2021/817, inoltre, è dotato delle risorse strumentali e professionali necessarie per l'attuazione del Programma Erasmus+ 2021-2027 ed è in possesso di una pluriennale esperienza nel settore della formazione professionale e nella gestione e attuazione dei Programmi comunitari.

L'Agenzia Nazionale ha predisposto il Piano di Lavoro per il periodo 01/01/2022 – 31/12/2022 (di seguito Piano di Lavoro 2022) per l'attuazione del Programma sul territorio nazionale, in coerenza con quanto stabilito nel *2022 Annual Work Programme* della Commissione europea e con quanto definito dalla *Guida al Programma Erasmus+ 2022*.

Il Piano di Lavoro 2022 è stato preventivamente condiviso con l'Autorità Nazionale e successivamente approvato dalla Commissione europea con nota del 22/03/2022 (Ares(2022)2093647) nonché definitivamente firmato dall'Autorità Nazionale in data 25/03/2022.

L'Autorità Nazionale, sulla base di quanto stabilito dall'art. 26 co. 8 del Regolamento (UE) n.2021/817, è tenuta a fornire adeguati cofinanziamenti per le attività della propria Agenzia Nazionale al fine di garantire una gestione del Programma conforme alle norme dell'Unione.

Considerando che

La Legge 27 dicembre 2017, n.205 - Bilancio di previsione dello Stato per l'anno finanziario 2018 e bilancio pluriennale per il triennio 2018-2020 - con l'art.1 co. 221 ha incrementato il Fondo sociale per l'occupazione e la formazione di 2 milioni di euro a decorrere dall'esercizio finanziario 2018 per la promozione e il coordinamento delle politiche di formazione e delle azioni rivolte all'integrazione

dei sistemi della formazione, della scuola e del lavoro, nonché per il cofinanziamento del Programma Erasmus+ per l'ambito dell'istruzione e formazione professionale.

La Direzione Generale per le politiche attive del lavoro si avvale delle competenze della Direzione Generale ammortizzatori sociali per gli adempimenti contabili-finanziari, stante la gestione del Fondo sociale per l'occupazione e la formazione da parte della medesima Direzione Generale degli ammortizzatori sociali.

Con la sottoscrizione della presente Convenzione si prevede di impegnare e successivamente erogare all'INAPP - Agenzia Nazionale Erasmus+ 2021-2027 una somma pari a Euro 400.000,00 (quattorocentomila/00), a valere sul suddetto Fondo sociale per l'occupazione e la formazione, quale co-finanziamento di pertinenza dell'Autorità Nazionale per l'ambito IFP (VET) e finalizzato a garantire la gestione del Programma e la realizzazione delle attività previste nel Piano di Lavoro 2022.

Tutto ciò premesso,

si conviene e si stipula quanto segue

Articolo 1

(Oggetto della Convenzione)

La presente Convenzione ha per oggetto il co-finanziamento nazionale erogato dal Ministero del lavoro e delle politiche sociali, quale Autorità Nazionale del Programma Erasmus+ 2021-2027, in conformità con quanto previsto dall'art. 26 co.8 del Regolamento (UE) n.2021/817 del 20 maggio 2021.

Il co-finanziamento nazionale del Ministero del lavoro e delle politiche sociali è finalizzato a garantire all'Agenzia Nazionale le risorse necessarie, in aggiunta a quelle comunitarie stabilite nel *Contribution Agreement* n. EAC-2022-0024 (*Annex III Budget for the action*- alla voce *Management Costs)*, per l'attuazione di quanto indicato nel Piano di Lavoro 2022 e per garantire la gestione del Programma conforme alle norme applicabili dell'Unione.

Gli obiettivi specifici, i contenuti e le modalità di realizzazione e di verifica delle attività che l'Agenzia Nazionale dovrà realizzare sono riportati nel Piano di Lavoro 2022 e sono coerenti con quanto disposto nei documenti comunitari per la gestione delle attività, tra cui la versione vigente della Guida per le Agenzie Nazionali e le sue eventuali modifiche.

Con la sottoscrizione della presente Convenzione, l'Agenzia Nazionale si impegna a realizzare quanto previsto nel Piano di Lavoro 2022 che costituisce parte integrante della Convenzione stessa.

Le attività oggetto della Convenzione saranno realizzate dall'Agenzia Nazionale con la sorveglianza e supervisione dell'Autorità Nazionale.

Articolo 2

(Durata della Convenzione e correlati adempimenti)

La presente Convenzione ricopre il periodo di competenza del Piano di Lavoro 2022, di cui al successivo Articolo 3.

L'Agenzia Nazionale si impegna a consegnare alla Commissione europea, entro il 15/02/2023, l'*Yearly Management Declaration 2022,* in cui verrà descritto e documentato quanto realizzato e le

risorse impiegate per l'attuazione del Piano di Lavoro 2022. Se per motivi improrogabili tale scadenza non fosse rispettata l'Agenzia Nazionale si impegna a darne tempestiva comunicazione alla Commissione europea e all'Autorità Nazionale.

L'Agenzia Nazionale si impegna a redigere e trasmettere all'Autorità Nazionale, entro il 15 ottobre 2022, una relazione dettagliata sui controlli primari svolti nell'annualità di riferimento e sui relativi esiti.

L'Agenzia Nazionale si impegna, altresì, a trasmettere all'Autorità Nazionale una relazione sulle attività condotte congiuntamente con le altre Agenzie Nazionali (INDIRE e Gioventù). Tale relazione sarà finalizzata alla stesura e all'invio, entro i termini previsti dalla Commissione europea, del Rapporto di competenza dell'Autorità Nazionale contenente le informazioni sulle attività di sorveglianza e supervisione, in osservanza con quanto disposto nell'art. 26 co.9 del Regolamento (UE) n.2021/817 del 20 maggio 2021.

Articolo 3

(Durata e Modifica del Piano di Attività)

Le attività previste dal Piano di Lavoro 2022 dovranno essere realizzate nel periodo dal 01/01/2022 al 31/12/2022, fatte salve eventuali proroghe che dovranno essere preventivamente richieste e autorizzate dall'Autorità Nazionale.

Ogni modifica del Piano di Lavoro 2022, approvato dall'Autorità Nazionale, ivi comprese le variazioni finanziarie, dovrà essere preventivamente autorizzata dall'Autorità Nazionale. A tal fine l'Agenzia Nazionale dovrà presentare una richiesta motivata all'Autorità Nazionale che esprimerà la propria decisione entro 15 giorni lavorativi.

Articolo 4

(Importo della Convenzione, modalità di liquidazione e rendicontazione)

Per l'anno 2022 il co-finanziamento nazionale erogato dal Ministero del lavoro e delle politiche sociali è pari a Euro 400.000,00 (quattrocentomila/00).

La liquidazione del 50% del contributo sarà effettuata a seguito della stipula della presente Convenzione, previa approvazione e registrazione del Decreto di impegno da parte della Corte dei Conti e da parte dell'Ufficio Centrale di Bilancio del Ministero del lavoro e delle politiche sociali.

L'Agenzia Nazionale si impegna a trasmettere all'Autorità Nazionale, entro il 30/9/2023, il rendiconto di tutte le spese sostenute nell'anno 2022 (di seguito Rendiconto 2022) a valere sul co-finanziamento nazionale e sul contributo comunitario. Il Rendiconto 2022 sarà redatto ai sensi della normativa nazionale e comunitaria.

Su indicazione del Ministero del lavoro e delle politiche sociali, il Rendiconto 2022, nonché la relativa documentazione a supporto delle spese sostenute, sarà sottoposto a verifica amministrativo-contabile (*ex post*) da parte dell'Ispettorato Nazionale del Lavoro (di seguito INL).

Il saldo del co-finanziamento nazionale sarà erogato a conclusione della verifica amministrativo-contabile (*ex post*) e tenuto conto delle eventuali controdeduzioni inviate dall'Agenzia Nazionale a seguito degli esiti della verifica eseguita dall'INL.

Il co-finanziamento nazionale non potrà essere utilizzato per i costi relativi al personale.

Articolo 5

(Attività di sorveglianza e controllo)

L'Autorità Nazionale, in coerenza con quanto definito all'art. 26, co. 7 del Regolamento (UE) n.2021/817 del 20 maggio 2021, sorveglia e supervisiona la gestione del Programma affidato all'Agenzia Nazionale e l'attuazione del Piano di Lavoro annuale.

L'Autorità Nazionale, qualora lo riterrà opportuno e nello svolgimento del suo ruolo, effettuerà visite di sorveglianza e supervisione presso la sede dell'Agenzia Nazionale o in modalità a distanza. Le visite saranno preventivamente concordate con l'Agenzia stessa.

Nell'attività di controllo l'Autorità Nazionale si avvarrà anche del lavoro condotto dall'Organismo indipendente di revisione contabile (*Independent Audit Body*), designato sulla base di quanto definito dall'art.26 co. 4 e dall'art.29 del già citato Regolamento (UE) n.2021/817.

Ai fini del controllo, l'Agenzia Nazionale si impegna a inviare, tempestivamente, all'Autorità Nazionale, copia della documentazione aggiornata relativa alla certificazione di qualità UNI EN ISO 9001 con cui viene assicurato il rispetto delle procedure gestionali previste.

Per le attività di propria competenza, inclusa quella di controllo di primo livello sui progetti, l'Agenzia Nazionale deve attenersi al rispetto delle istruzioni e degli standard previsti negli atti predisposti in materia dall'Unione europea.

Articolo 6

(Attività di monitoraggio quantitativo e qualitativo e impatto)

L'Agenzia Nazionale si impegna ad inviare all'Autorità Nazionale tutte le informazioni necessarie per la verifica del raggiungimento dei target di cui al Piano di Lavoro 2022, nonché gli esiti delle indagini e analisi e delle attività di monitoraggio realizzate, così come l'ulteriore documentazione utile per la verifica delle attività condotte nel periodo di competenza del Piano di Lavoro 2022.

L'Agenzia si impegna ad attivare specifiche azioni di monitoraggio finalizzate a rilevare i dati riguardanti il contributo del Programma al conseguimento dei target definiti nella "Raccomandazione del Consiglio sull'Istruzione e Formazione Professionale (VET)" del 20 novembre 2020 e a trasmettere all'Autorità Nazionale i relativi rapporti di analisi sui risultati raggiunti.

Articolo 7

(Attività di valorizzazione e disseminazione dei risultati e buone pratiche)

In coerenza con le linee definite dalla Commissione europea e dall'Autorità Nazionale e inserite nel Piano di Lavoro 2022, l'Agenzia Nazionale assicura la valorizzazione dei risultati raggiunti dai progetti.

Per assicurare la valorizzazione dei risultati e la promozione del Programma, l'Agenzia Nazionale si impegna a trasmettere all'Autorità Nazionale, in modo tempestivo e con regolarità, il Piano degli eventi, della produzione editoriale e delle attività di valorizzazione, nonché i relativi aggiornamenti.

La valorizzazione sarà assicurata attraverso specifiche azioni quali, ad esempio, attività informative (anche di tipo telematico), eventi di disseminazione e moltiplicazione, numeri tematici di newsletter,

pubblicazioni monografiche, rapporti di monitoraggio, eventuali indagini e ricerche e altro materiale utile per gli scopi predetti.

Le azioni di valorizzazione saranno orientate in coerenza con le strategie e le politiche del Ministero del lavoro e delle politiche sociali, anche tramite la collaborazione con il Centro Nazionale *Euroguidance* Italia, nominato presso l'Agenzia Nazionale per le Politiche Attive del Lavoro (ANPAL), per garantire la massima diffusione sui risultati e sulle buone pratiche del Programma.

Articolo 8

(Varie)

Il Ministero del lavoro e delle politiche sociali è esonerato da qualunque responsabilità derivante dai rapporti di lavoro eventualmente instaurati dall'INAPP - Agenzia Nazionale Erasmus+ 2021-2027 per l'ambito IFP (VET) e da danni prodotti a terzi dipendenti dalle attività espletate in relazione alla presente Convenzione.

Articolo 9

(Controversie)

In caso di controversie sull'interpretazione o sull'esecuzione della presente Convenzione, sono applicate le disposizioni normative vigenti, ferma restando la competenza del Foro di Roma.

Articolo 10

(Esecutività della Convenzione)

La presente Convenzione è esecutiva dalla data di registrazione presso la Corte dei Conti.

Roma, _____

Letto, approvato e sottoscritto

Per il Ministero del Lavoro e delle Politiche Sociali
Direzione Generale delle Politiche Attive del Lavoro

Il Direttore Generale

Dott.ssa Anita Pisarro

Firmato digitalmente da PISARRO ANITA
C=IT
O=MINISTERO DEL LAVORO E DELLE POLITICHE SOCIALI

Per l'Istituto Nazionale per l'Analisi delle Politiche Pubbliche (INAPP)

Il Direttore Generale

Dott. Santo Darko Grillo

Santo Darko Grillo

Firmato digitalmente da Santo Darko Grillo
Data: 2022.06.16 12:48:59 +02'00'

Documento firmato digitalmente secondo le indicazioni sulla dematerializzazione ai sensi e per gli effetti degli artt. 20 e 21 del D.L.gs. 7/3/2005, n. 82 recante "Codice dell'amministrazione digitale" e s.m.i.. L'originale del documento firmato digitalmente resta agli atti di questo Ufficio.

Ref. Ares(2022)3642976 - 13/05/2022

Italy
IT01 - Istituto per l'analisi delle politiche pubbliche (INAPP)
Fields Covered: Vocational Education and Training

To: European Commission
DG EAC

ERASMUS+ AND EUROPEAN SOLIDARITY CORPS PROGRAMMES
NATIONAL AGENCY ANNUAL WORK PROGRAMME
PERIOD: 1 JANUARY 2022 - 31 DECEMBER 2022
Version: 3

Name of contact person for the National Agency's work programme:	Ismene Tramontano
Email of contact person:	i.tramontano@inapp.org
Phone number of contact person:	+390685447808

National Agency

I hereby acknowledge that for the implementation of the present NA work programme the National Agency commits itself to applying the rules set out in the 2022 General Call for Proposals for the 2022 Erasmus+ and European Solidarity Corps (if applicable) Programme Guides, the 2022 Guide for NAs or other rules set out at EU level.

National Agency	Legal Representative	Signature
IT01 - Istituto per l'analisi delle politiche pubbliche (INAPP)	Santo Darko Grillo	Santo Darko Grillo Firmato digitalmente da Santo Darko Grillo Data: 2022.03.24 17:29:50 +01'00'

National Authority

I hereby declare that I agree with the attached work programme and will ensure that the National Agency receives the necessary national matching resources to realise the proposed work programme successfully as well as to comply with the requirements incumbent on it upon signature of the corresponding Contribution Agreement between the Commission and the National Agency.

National Authority	Representative	Signature	Sign Date
Ministero del Lavoro e delle Politiche	Anita Pisarro	Firmato digitalmente da PISARRO ANITA C=IT O=MINISTERO DEL LAVORO E DELLE POLITICHE SOCIALI	

Sociali			

This document reflects the template of the National Agency's work programme to be completed and submitted by the National Agency in the IT tool Lifecard. For detailed explanations on how to complete this work programme, National Agencies are invited to consult the Specifications for the Erasmus+ and European Solidarity Corps NA work programme provided by the Commission.

PART I - STRATEGIC FRAMEWORK FOR ERASMUS+ AND EUROPEAN SOLIDARITY CORPS PROGRAMMES IMPLEMENTATION

I.1. Inclusion and diversity - Action Plan

Having in mind the indicators and targets set for 2022, as well as the multiannual strategy of the National Agency in this area, please describe the measures that the National Agency plans to implement at national level to make the Erasmus+ and European Solidarity Corps programmes more inclusive and diverse. In particular, please describe how the National Agency will be covering the relevant target groups and territories (e.g. organisations dealing with participants with fewer opportunities, balanced geographic spread of institutions and organisations including, where relevant, organisations from outermost regions[1] , etc.). Where relevant, please, describe the different activities by programme and, in the case of Erasmus+, by sector:

In line with the NA multi-annual strategy set consistently with the E+ and ESC Inclusion and Diversity Strategy and relevant national policy initiatives, in 2022 the NA will further increase its effort to boost the Programme inclusiveness with a view to widening the participation of people with fewer opportunities in E+ while achieving a high level of participation of newcomers.
The related goals will be achieved through the following measures to be carried out in 2022:
- a specific communication and information campaign, aimed at highlighting E+ inclusive dimension and to be realised through several channels (website, social media, etc.), also with the involvement of testimonials and experts;
- awareness-raising activities to target organisations active in the field of inclusion and diversity and to reach out to people with fewer opportunities;
- infodays on E+ contribution to equity and diversity, also involving testimonials spreading its value as inclusion leverage;
- tailored counselling to applicants (in particular to newcomers and organisations whose mission concerns the involvement of people with fewer opportunities) in order to remove barriers to their full participation;
- supportive approach to beneficiaries during the project life cycle, in order to fully exploit E+ opportunities, also with the aim of ensuring the sustainability of results;
- participation to TCAs, and in particular to Long-Term Activities to enhance E+ inclusiveness;
- structured dialogue involving INAPP departments in the field, in a peer learning approach, to develop links and a useful cross-fertilisation;
- establishment of a group of experts (to be identified on the basis of their expertise) with the mission to provide the NA with relevant recommendations and

[1] Nine regions in the European Union that are classified as 'outermost': the five French overseas departments (Guadeloupe, French Guyana, Martinique, Réunion, Mayotte); the French overseas communities of Saint-Martin; the Spanish Autonomous Community of the Canary Islands; and the Portuguese autonomous regions of the Azores and Madeira.

proposals;
- thematic monitoring of project initiatives to collect relevant information concerning E+ implementation;
- sharing of relevant practices and results of NA surveys with stakeholders to stimulate a useful mainstreaming to innovate VET systems.
As to synergies and complementarities to address inclusion policy goals, the NA will also explore the potential joint exploitation of different EU funding Programmes to foster cooperation among the involved implementation bodies and the possible identification of joint initiatives, also in line with the NRRP provisions mission 5 Inclusion and cohesion with particular reference to the envisaged National Plan New Competences promoted by the Ministry of Labour.

I.2. European priorities in the national context (optional)

a) Where applicable, indicate the European horizontal and/or field-specific Key Action 2 priorities, as approved in the 2022 Erasmus+ Annual Work Programme, which are particularly relevant to your national context and which will be emphasised within the framework of the selection of decentralised projects in your country. If relevant, the National Agency may indicate different priorities for small-scale partnerships than for cooperation partnerships as particularly relevant in the national context.

Consistently with the priority intervention lines of the Ministry of Labour and Social Policies, the NA and the NAU agreed for 2022 to strengthen the connection between the Erasmus+ priorities (as envisaged in the 2022 Commission's Annual Work Programme) and national strategies. The NA, in cooperation with the NAU, identified both Erasmus+ overarching transversal and VET-field specific Key Action 2 priorities as particularly relevant for the country context. In order to ensure transparency and equal treatment of applicants such priorities will be duly published on the NA website and properly emphasised in the framework of the selection of decentralised projects at national level.
OVERARCHING TRASVERSAL PRIORITIES:
Inclusion and diversity
Environment and fight against climate change
Addressing digital transformation through development of digital readiness, resilience and capacity
Common values, civic engagement and participation
VET-FIELD SPECIFIC PRIORITIES:
Adapting vocational education and training to labour market needs
Contributing to innovation in vocational education and training
Increasing attractiveness of VET
Improving quality assurance in vocational education and training

b) Please also specify, where relevant, the thematic areas in the frame of the Erasmus accreditation in the field of youth and the Quality Label for lead organisations

in the European Solidarity Corps.

not applicable

I.3. National Agency's indicators and targets

Please, provide annual targets per sector/stand (as applicable):

Erasmus+

ID	Indicator	Annual targets per sector:						NA Comments Please describe, in particular, expected challenges and planned mitigating actions
		Higher Education	School Education	Adult Education	VET	Youth	Sport[2]	
E01	The number of participants in learning mobility activities under key action 1				10000		N/A	Based on the number of participants involved in KA1 2021 awarded projects (as highlighted by the Dashboard and the file of KA121 budget allocated) and considering the increase of funds envisaged for mobility activities in 2022, the NA plans to achieve a remarkable number of participants in learning mobility activities under KA1 in 2022, despite possible travel restrictions due to pandemic and the competitive allocation for accredited beneficiaries in case of limited

[2] No data to be provided in 2022.

								available budget, affecting the overall number of participants. Planned mitigating actions are represented by targeted support and guidance addressed to applicants of both KA121 and KA122 projects, by focusing on specificities of each action and potentialities offered by blended mobility opportunities.
E02	The number of participants in virtual learning activities under key action 1				1300		N/A	Data of participants involved in blended activities under KA1 2021 awarded projects (as highlighted by the Dashboard and the file of KA121 budget allocated) might have presumably been overestimated due to the pandemic phase (greatly stimulating the exploitation of virtual activities) and the bonus envisaged in the budget allocation rules for accredited organisations for the involvement of participants in blended mobility activities. This led the NA to opt for a cautionary approach in the estimation of the 2022 annual target referred to the number of participants in virtual learning activities under KA1, also considering the relevance of work-based component of mobility experiences in the VET field. Nevertheless, tailored information activities will be organised by the NA

								with a view of effectively stimulating applicants to explore and benefit by the opportunities offered by virtual activities.
E03	The number of organizations and institutions taking part in the Programme for key action 1				600		N/A	The estimation of the target was based on the number of national organisations participating in KA1 2020 and 2021 awarded projects (as individual beneficiary organisations, consortium coordinators and members, by removing duplicate values), as resulting from Dashboard (Call 2020) and PMM (Call 2021). Nevertheless, KA1 novelties (whose added value has not yet been fully understood by all stakeholders) and the pandemic impact might affect VET organisations from investing in learning mobility, potentially perceived as burdensome and demanding. With a view to mitigating the possible effects of such scenario, the NA will continue its longstanding efforts in promoting opportunities, benefits and added value of transnastional mobility activities on organisations, also by disseminating the results of the NA evidence-based analyses on the effects of mobility.
E04	The share (%) of participants with				18		N/A	Data related to 2020 and 2021

	fewer opportunities taking part in activities under key action 1[3]							awarded projects (extracted by Dashboard and API) allow the NA to estimate a high number of participants with fewer opportunities to be involved in 2022 KA1 funded projects. With the aim of mitigating the potential effects still generated by the pandemic on mobility participants and, in particular on this specific target group, the NA will continue its efforts in supporting the inclusive dimension of the Programme through tailored communication and counselling activities (detailed info are provided in section I.1 Inclusion and diversity - Action plan) to applicants, newcomers and organisation whose mission concern the involvement of people with fewer opportunities (also with the possible involvement of testimonials and experts) with the aim of removing the barriers to the full participation of such target group and increasing the share of these participants.
E05	Number of organisations and institutions taking part in the				60		N/A	The estimation of the target was based on the number of national

[3] The targets related to this indicator have to be expressed in form of percentage (%).

	Programme under key action 2							organisations participating in KA2 2020 and 2021 awarded projects (as both project coordinators and members, by removing duplicate values), as resulting from the Dashboard (Call 2020) and the PMM (Call 2021). The high demand for funding stably characterising the national VET field at national level will ensure high participation in KA2 awarded projects, that might be further increased through a potential complementarity with other funds.
E06	The number of newcomer organisations and institutions taking part in the Programme under key actions 1 and 2				200		N/A	The target estimation was set on the basis of the number of national newcomer organisations in the awarded 2021 KA1 and KA2 projects compared to organisations involved in KA1 and KA2 awarded projects across Erasmus+ 2014-2020 (cross-checking OID codes extracted from E+Link and PMM and removing duplicates). The challenge identified is represented by the progressive decrease of newcomer organisations year by year due to the further widening of the involvement of VET organisations in the Programme during the next years. Planned mitigating actions are represented by targeted information and

								counselling activities.
E07	The share of projects addressing climate objectives under key action 2				13		N/A	Data related to KA2 2021 awarded projects focused on green topics and / or priority (extracted by the Dashboard) allow the NA to estimate a good share of initiatives addressing environmental sustainability and climate objectives. The main challenge is represented by the significant innovation of the strong relevance of such theme in the framework of the Programme. In such perspective, the National Agency will continue its efforts to support the green dimension of the Programme through tailored communication and counselling activities to applicants and newcomer organisations (also with the possible involvement of testimonials) aimed at fostering the progressive increase of relevant initiatives throughout 2027.

PART II - ERASMUS+ AND EUROPEAN SOLIDARITY CORPS PROGRAMME IMPLEMENTATION

II.1. Communication and dissemination

II.1.1. Annual activity plan

Please provide an overview of the activities planned in relation to the 2022 Call year to achieve the objectives set in the multi-annual Communication and dissemination strategies (see multi-annual work programme) for Erasmus+ and, if applicable, the European Solidarity Corps.

As for communication, promotion and information activities, in order to achieve the objectives set under sections II.1.1 and II.1.2 of the multi-annual WP in 2022 the NA will:
- contribute to maintain both the 2021-2027 and 2014-2020 E+ websites;
- organise the annual event combined with the thematic monitoring meeting;
- promote E+ opportunities and its 35th anniversary, also in connection to the European Year of Youth (through infodays, communication campaign detailed below, social media, website etc.);
- take part in relevant initiatives promoted by the EC and relevant stakeholders (such as the European Vocational Skills Week planned for the spring of 2022);
- maximise the effort to engage relevant VET target groups (people with fewer opportunities, enterprises and other socio-economic actors) also by promoting NA surveys' results;
- exploit media and communication tools, in particular webinars, to reach a wider audience ensuring geographical balance and to support digital and green dimensions;
- carry out campaigns and promotional actions through an integrated communication strategy involving several channels (new media, radio, press, TV) to promote E+ opportunities and related results and to disseminate related key messages towards specific target groups and to promote excellence recognition tools such as the European Language Label and European Innovative Teaching Award;
- exploit NA social networks (e.g. Facebook, Twitter, YouTube) to reach young people and to enhance a widespread diffusion of information in real-time.

As to dissemination and exploitation of results the NA will follow EC guidelines and its action will be complementary with the relevant EC initiatives.
In particular the NA will:
- perform the annual selection of good practices, collected in a catalogue highlighting their value and valorised in a specific website section, devoted to best practices and success stories;
- promote the results of NA surveys on the impact of the mobility experiences, on the added value of enterprises' participation, on good practices and on KA2 initiatives, including a publication focused on their effects on systems, organisations and participants in terms of internationalisation, innovation, development of skills and mainstreaming of results;
- ensure high quality and exhaustiveness of project results and data in Erasmus Project Results Platform and promote its use within NA events and through a tailored webinar addressed to beneficiaries.

II.1.2. Minimum required activities

Please provide the following self-declaration by ticking the box here below:

Reminder : the activities covered in this section shall be financed with the contribution to management costs and shall not overlap with TCA/NET, neither in content/ scope nor funding source.

In accordance with the mandate of my National Agency, I declare that I am committed to carry out the following minimum required activities:

- Maintaining the 2021-2027 Programme(s) website(s), in compliance with the Guide for NAs
- Maintaining the 2014-2020 Programme(s) website(s), in compliance with the Guide for NAs
- Organising an annual event of the programme(s) at national level (covering all programme sectors managed by the National Agency)
- Promoting programme(s) opportunities and results through press/media/social media at national, regional and local level
- Promoting eTwinning, School Education Gateway (SEG)[4] , EPALE, European Youth Portal (as applicable) and contributing to their content
- Ensure the dissemination of the projects' results, including excellence recognition tools such as the European Language Label and the European Innovative Teaching Award
- Performing an annual selection of national good practices
- Ensuring the quality and completeness of the project and results information displayed on and promoting the Erasmus+ Project Results Platform and the European Solidarity Corps Projects platform (as applicable)

YES ☑

II.2. Support and guidance to programmes' beneficiaries

II.2.1. Annual activity plan

[4] eTwinning and the School Education Gateway will be merged in an integrated platform for school education in 2022.

Please describe the activities the National Agency plans to carry out in 2022 in relation to the needs and objectives described in the multi-annual strategy for Support and Guidance of beneficiaries (see multi-annual work programme) by taking into account the requirements set in the Guide for NAs. In particular, the National Agency should ensure the implementation of the following activities/tasks and describe if the planned activities are relevant or not for potential beneficiaries and/or rejected applicants:

1. Kick-off/project management meetings for all Erasmus+ and European Solidarity Corps' project beneficiaries, aiming to raise awareness on contractual obligations and basic requirements (visibility of EU funding, data protection, etc.)
2. Thematic monitoring meeting(s) for Erasmus+ (all fields managed by the National Agency) and the European Solidarity Corps (all actions managed by the National Agency)
3. Inform and support programmes' beneficiaries on how to effectively organise the exploitation and dissemination of results
4. For European Solidarity Corps: the training and evaluation cycle
5. For DiscoverEU participants: the DiscoverEU Learning Cycle

Reminder : the activities covered in this section shall be financed with the contribution to management costs (except the training and evaluation cycle and the DiscoverEU Learning Cycle) and shall not overlap with TCA/NET, neither in content/scope nor funding source.

With reference to the objectives and needs identified in the multi-annual strategy for Support and Guidance of beneficiaries in 2022 the NA plans to carry out the following activities:
- kick-off/project management meetings for all project beneficiaries aimed at providing tailored information on project management, covering both administrative-financial and qualitative aspects;
- national thematic monitoring events addressed to beneficiaries involved in projects focused on relevant themes (digital transformation, green awareness, inclusion, etc.), offering networking opportunities and expertise to support quality project implementation and enhance the results' impact. Such events might also represent an opportunity for potential beneficiaries and/or rejected applicants thus fostering mutual learning and cross-fertilisation between successful projects and organisations interested in accessing E+;
- specific information and support activities to help beneficiaries in effectively exploiting and disseminating project results, fostering the mainstreaming of achievements and lessons learned, also involving good practices as testimonials and exploring the opportunities offered by the EPRP Platform. In particular, a specific webinar is yearly organised by the NA to raise awareness among beneficiaries on the potentialities and added value represented by the platform while providing tailored information on its functioning thus ensuring completeness and adequateness of the data published online;
- online and on-site contacts with potential beneficiaries and rejected applicants as well as events, also involving relevant beneficiaries thus supporting mutual exchange, peer learning and improvements in the quality of project proposals;
- assignment of an NA project officer to each granted initiative so to ensure proper project management throughout the project life-cycle and full compliance with applicable rules;

- Programme FAQs and other supporting tools, addressed to both potential and current beneficiaries;
- monitoring activities (including visits, questionnaires to beneficiaries etc.) whose outcomes are collected in an annual monitoring report, with a specific focus on inclusion and accreditation with the aim of monitoring progress and achievements towards an increased E+ accessibility;
- specific NA surveys on relevant Programme issues aimed at analysing Erasmus+ results and effects on disadvantaged target groups and VET charter holders.

PART III - PROGRAMME MANAGEMENT

III.1. Budget implementation

III.1.1. National Agency's budget implementation performance

The National Agency's performance on key budget implementation indicators will be assessed at the yearly report stage: budget take-up (commitment rate) for Key Actions per sector (the target by default is 100%); realization rate at closure of the Contribution Agreement (as close to 100% as possible).

For Erasmus+ and the European Solidarity Corps: please identify challenges, where expected, and describe the planned mitigating measures to achieve a high performance on the above mentioned indicators.

The Italian National Agency for the Erasmus+ VET field INAPP defined its grant allocation policy in compliance with EU grant allocation rules for the decentralised action funds in the VET field. In the light of the maximum and minimum ceilings envisaged by the Contribution Agreement and related flexibility criteria, the National Agency will strive to ensure 100% of budget take-up (commitment rate) for both KA1 and KA2, with a view to corresponding to the traditionally very high demand for funding expressed by national VET organisations.
The National Agency will also focus its efforts towards the achievement of the highest possible realisation rate at the closure of the Contribution Agreement.
Furthermore, the supportive approach and tailored guidance offered to Programme beneficiaries will certainly ensure sound project management and the maximum exploitation of funds.
In this perspective, the longstanding experience in the management of decentralised actions as well as the well-structured quality management system and related effective tools will prove useful in ensuring the achievement of a significant budget implementation performance.

III.1.2. Allocation of funds

Where applicable, indicate how the National Agency plans to set up the grant allocation policy following the established rules. In that respect, while granting only quality projects, the National Agency has to allocate funds with a view to respect the initial budgetary allocation.

a) Erasmus+

Table 1 - Key Action 1

Sector	% of funds allocated to Accredited organisations	% of funds allocated to other projects[5]
School Education		
VET	85	15
Adult Education		
Youth		

Table 2 - Key Action 2 - Small scale partnerships/Selection rounds[6] - (%)		
Sector	**Round 1**	**Round 2**
School Education		
VET	50	50
Adult Education		
Youth		

Table 3 - Key Action 2 - Cooperation partnerships/Selection rounds (%)		
Sector	**Round 1(compulsory for all sectors)**	**Round 2(optional for E&T[7],compulsory for Youth)**

[5] 'Short term projects' in the fields of education and training; 'standard project'" in the field of youth.

[6] Not applicable to Higher Education, as small scale partnerships are not implemented in this field.

[7] For E&T sectors, please indicate 'Not Applicable' if the NA does not plan to organise the optional selection round.

Higher Education		
School Education		
VET	100	0
Adult Education		
Youth		

c) Erasmus+ - Education and Training

Table 5 - Education and Training Key Action 1/Accreditations(maximum number of new accreditations that can be approved in the annual call)	
Sector	**Round 1**
School Education	
VET	50
Adult Education	

Table 6 - Education and Training Key Action 1/Selection Round (% of total budget allocated for short-term projects in Table 1)		
Sector	**Round 1**	**Round 2 (Optional)[10]**
School Education		

[10] Please indicate 'Not Applicable' if the NA does not plan to organise the second "optional" selection round.

VET	100	0
Adult Education		

d) With reference to tables in points a), b) and c) above, please clarify the reasons for proposing these allocation policies for the Erasmus+ programme. In the case of Accreditations in the Education and Training fields (table 5), please briefly explain how was the maximum number of new accreditations established.

In the light of achieving the highest possible exploitation of funds, the NA allocation policy was defined taking into consideration both the past performance in terms of demand for funds and low satisfaction rates and the need to ensure, at the same time, the Programme accessibility, making Erasmus an opportunity for the widest number of participants and organisations.
In particular, as regards point a) - table 1- KA1, the choice to allocate 85% of funds to accredited organisations is due to the high number of already accredited bodies and accreditation applications submitted in 2021 thus confirming the appreciation of the opportunities offered by the accreditation scheme and the willingness on VET organisations to carry out high-quality mobility activities on a regular basis while developing their international dimension. The residual 15% of funds will ensure the openness of Erasmus+ to small organisations, newcomers and organisations willing to carry out a limited number of initiatives. Such target group represents a point of attention for the NA that aims at preserving Erasmus+ accessibility.
With reference to point a) - table 2 - KA2 Small-scale partnerships, the option to allocate 50% of funds to each round corresponds to the intention to widen the access to Erasmus+ to less experienced, small-scale actors and newcomers through initiatives characterised by shorter duration and simpler administrative requirements, useful as a first entry point to Erasmus+ Programme.
As regards point a) - table 3 - KA2 Cooperation partnerships, the NA opted to allocate 100% of available funds to round 1 due to the traditionally high no. of applications characterising such action and the related low satisfaction rate, without envisaging a round 2.
As to point c) - table 5 KA1 Accreditations, due to the high demand for accreditations yearly characterising the VET field at national level and considering the already high number of accredited organisations as well as the reduced budget allocated to them in 2021, the NA deemed necessary to set a maximum no. of accreditations to be approved in 2022 to ensure sufficient available funding in the future yearly KA1 calls and to allow the involved organisations to carry out appropriate mobility activities.
With reference to point c) - table 6 - KA1/Selection Round, the NA deemed not necessary to envisage a second KA1 selection round due to the high demand for funds characterising such action in the VET field at national level.

III.2 Compliance and performance

III.2.1. National Agencys project lifecycle management of Erasmus+ and European Solidarity Corps - compliance and performance assessment

When assessing the National Agencys yearly report and performance, the Commission will analyse progress and results based on data included in the project monitoring dashboard. The Commission will evaluate the compliance of key selection and management procedures taking into account the respect of the deadlines established in the Calendar for the use of funds. In particular, the main indicators on which the National Agency will be requested to report on are:

- % of 1st pre-financing within 30 days of grant agreement signature (measured on the basis of payments processed during the Call year)
- % of final payments processed within 60 days after the final report receipt (measured on the basis of payments processed during the calendar year)
- % of final reports reaching the minimum quality threshold for acceptance without grant reduction (measured on the basis of reports processed during the calendar year)
- % of timely received final beneficiary reports (measured on the basis of reports received during the calendar year)

Please, describe:

- how the National Agency will ensure efficient and timely management of the project lifecycle during the relevant programme year in line with the Calendar for the use of funds,
- the planned measures to ensure compliance with contractual deadlines.

In recent years, the well-structured National Agency Quality Management System (QMS) and related tools proved effective in increasing the efficiency and timeliness of project lifecycle management, improving the NA performances in terms of greater compliance with the Calendar for the use of funds and contractual deadlines. In particular the different steps of key selection and management procedures are included in the NA QMS and mapped in detail through operational procedures and related tools (i.e. checklists, templates etc.) that ensure the overall compliance with the NA Guide provisions. Furthermore, the system envisages specific NA units dedicated to Counselling, monitoring and evaluation, Support of the project life cycle management and Payments to effectively supervise and monitor the respect of procedures and deadlines so to promptly put in place, in case of need, remedial measures. Despite the administrative burden connected to nationally imposed checks and regulations requiring the NA full compliance major efforts are devoted to enhance the monitoring of payment timing thus improving the compliance with the EU roadmap in relation to pre-financing and final payments. The NA also set formal procedures to smooth the process and appointed a dedicated NA staff member for preliminary checks and such corrective measures ensured a decrease in the average number of days for payment execution. Such organisational structure, in a continuous improvement approach, improved the NA performance, with reference to the respect of deadlines concerning key procedures thus enabling the closure of the Observation No 1 (2017-Supervisory Visit-91/Obs2). As for the final reports reaching the minimum quality threshold for acceptance without grant reduction the NA improved its performance, also through tailored support activities focused on final reporting addressed to project beneficiaries thus reaching good results. Furthermore, also the share of timely received final beneficiary reports increased, also thanks to close monitoring of the timing of the reception of final reports, reminders sent to beneficiaries, thus confirming the overall improvement of the NA performance. In such a perspective, the NA is closely monitoring the aforesaid relevant areas, exploring the possibility to introduce further simplification arrangements and streamlining initiatives to further smooth the related procedures, in a continuous improvement approach.

III.2.2 Risk management

Describe any potential risk that the National Agency has identified, which may jeopardise the achievement of the National Agencys operational objectives and targets. Please detail the corresponding mitigating actions.

a) Potential risks related to the realisation of the National Agencys operational objectives and targets

Risk description, including cause	Potential consequences	Mitigating actions	Deadline for implementation
Low share of participants in virtual learning activities under KA1 due to the specific features of the VET field, envisaging a strong work-based component of learning experiences (both VET traineeships and opportunities offered to VET professionals)	Underachievement of the target set in relation to indicator E02	Widespread information and communication activities aimed at promoting the full exploitation of related opportunities by Erasmus+ applicants and strong support towards beneficiaries to guide them in the implementation process.	All along 2022
Low share of projects addressing climate objectives under KA2	Underachievement of the target set in relation to indicator E07	Widespread information and communication activities aimed at promoting the full exploitation of related opportunities by Erasmus+ applicants and strong support towards beneficiaries to guide them in the implementation process.	All along 2022

b) Potential risks related to the management of the programmes

Risk description, including cause	Potential consequences	Mitigating actions	Deadline for implementation
Low satisfaction rate, due to the stable high demand for funds characterising the national context	Negative impact on the Programme image, with a perception of Erasmus+ as not being actually open to all but mainly accessible by experienced	- Introduction of the maximum grant awardable in relation to KA121 - Targeted communication messages aimed at highlighting the increased	All along 2022

	organisations with consequent disaffection to the Programme	availability of funds envisaged in 2022 and in the following years - Tailored information activities aimed at enhancing the Programme image and its accessibility and specific information on opportunities offered by short-term mobility and small-scale partnerships	
Criticalities due to the malfunctioning of EC IT management tools	Errors in extracted data and difficulties in carrying out procedures and tasks within EC IT tools and related Programme management issues and criticalities, with consequent increased staff workload	- Manual cross-check of data between EC IT tools and internal NA tools - constant feedback provided to EC services with the aim of contributing to the improvement of EC IT tools functioning.	Along 2022

III.3 Negative interest avoidance strategy (if applicable)

The National Agencies that are likely to pay negative interest on the EU's pre-financing payments can request that this cost is eligible for EU funding according to the same rules as other eligible costs, subject to the National Agencies having drawn up a strategy for minimising the amount of negative interest (see Guide for NAs).

The National Agencies who wish to claim negative interests as an eligible cost shall describe here below their strategy to avoid negative interest. Following its approval, by the Commission, within the National Agency's work programme, the National Agency's negative interest avoidance strategy will be an annex to the Contribution Agreement and form an integral part of it.

Not applicable

III.4. Management of vacant posts and business continuity

Taking into account the total number of FTEs per programme provided in section III.4.1 of the multi-annual work programme, in case of vacant posts, the National Agency is requested to indicate:

1. the number of vacant posts (FTE) per programme (if there are no vacant posts, put "0");

2. the concerned areas of the National Agency's activities, per programme, and the impact of the vacancy on the programme(s') management;
3. the measures that the National Agency is, or will be, taking to fill the vacancies and ensure business continuity while the post remains vacant.

The National Agency and the National Authority agreed to recruit additional staff with the aim of ensuring the best Programme implementation for Erasmus+ in the 2021-2027 programming phase. Currently, the total National Agency staff corresponds to 44 human resources with 3 vacant posts to be shortly filled. The vacant posts concern the unit Counselling, Monitoring and Evaluation and the unit Management of the project life cycle. INAPP will hire the needed 3 additional human resources to be assigned to the National Agency through internal and public national open Calls. Adequate training activities will be put in place to ensure the development of the needed programme management skills. Proper business continuity arrangements are envisaged to ensure an adequate handover in case of long absences of staff.

PART IV - TCA and NET

A.IV. Erasmus+ Programme - Training and Cooperation Activities between National Agencies (TCA)

A.IV.1 TCA activities

The TCA multi-annual strategy can be implemented through different types of transnational and national activities in the following areas:
1. Transnational training, support and contact seminars of potential programme participants;
2. Transnational thematic activities linked to the objectives, priority target groups and themes of the programme;
3. Transnational evaluation and analysis of programme results;
4. National activities, in accordance with the Guide for NAs and the work programme specifications.

The National Agency can:

- take the lead in the planning, implementation and follow-up of TCA activities (section A.IV.3 below)
- send participants to activities organised by other NAs (section A.IV.4 below)

Furthermore, the National Agency can opt for implementing a series of activities under a common thematic framework and with a long-term perspective (i.e. long-term activities) in order to maximise the achievement of certain objectives of the TCA strategy (section A.IV.2 below).

NOTA BENE:The TCA activities described in the sections below have to be carried out during the period 1/01/2022 - 30/06/2023.

A.IV.2 Long-Term activities (if applicable)

This section should be filled in only by NAs involved in Long-Term TCAs with a coordinating role.

Please indicate if you plan to start (or continue) any Long-term TCA by providing - for each Long-Term TCA coordinated by the National Agency - a short description of the overarching long-term activity, including in particular

1. Subjects and themes of the Long-Term TCA(s);
2. Link with the objectives of the multi-annual TCA strategy, including any applicable policy objective;
3. Specific target group(s) and stakeholders;
4. Type and estimated number of specific activities planned under the Long-Term TCA(s);
5. Monitoring and dissemination of results;

6. Organisational and practical functioning: your role as coordinator of the Long-Term TCA, number of NAs involved, planned duration, etc.
7. Draft estimation of the overall budget required for the implementation of the LTA across years (including estimation of cost for coordination and single activities), if available.

In line with the Erasmus+ TCA goal to reinforce the contribution of the implementation to policy priorities and consistently with the NA multi-annual TCA strategy, the NA envisages the implementation of a Long-Term TCA to foster the sharing of experiences and to identify the effects of digital transformation triggered by Erasmus+ 2014-2020 KA2 Strategic Partnership finalised projects in the VET field on involved organisations and Education & Training systems, in line with the provisions of the Digital Education Action Plan.
The target groups envisaged are other NAs, potential beneficiaries, beneficiaries and relevant stakeholders.
Planned activities envisaged in the long-term include:
- networking among involved NAs to compare methodologies and analysis tools;
- definition, at transnational level, of a shared questionnaire to analyse the effects of digital transformation triggered by projects;
- analysis by NAs on their respective projects (quantitative desk analysis and/or qualitative field analysis) to be carried out at national level;
- sharing with identified target groups of the results in order to enable a useful debate among NAs on the analyses in the different countries;
- dissemination activities will be realised at transnational level to maximise the LTA impact.

The LTA, coordinated by IT01, will involve, at different levels, CZ, ES, PL, PT and SE NAs and will be open to the involvement of further NAs that might express their interest later on. Planned duration will be 3 years: 2022-2024.
The scope of the transnational activity requires that a small part of the evaluation takes place at national level: in particular, IT01 NA will carry out the survey at national level on its relevant KA2 projects. Such national component of the evaluation activity will only be funded through IT01 TCA funds, approximately €80.000 (in line with the NA WP specifications). Such budget will be assigned by IT01 NA to the field analysis of its national relevant projects to be assessed through a qualitative survey.
The results will be shared at transnational level among involved NAs, also with a view to inspire further NAs to carry out similar analyses to explore E+ contribution to the digital transformation in their respective country. The main expected result will be represented by the sharing of findings among NAs, beneficiaries and relevant stakeholders to get to a transnational exchange.

A.IV.3 Specific activities organised by the National Agency

a) Overview

Please provide an overview of the activities the National Agency plans to organise, including the specific activities planned by the National Agency under a Long-Term TCAs, by filling in the table below.

In particular, in the column **'short description of the activity'**, the National Agency should specify:

a) The specific **sectors concerned** by the activities (in case of cross-sectoral activities please refer to the NA work programme specifications).

b) **For national activities:** what is the European added value of the activities and whether these are linked to transnational activities or they are self-standing activities.

c) In the case of activities in **synergy with NET,** how they link to the multi-annual TCA strategy and contribute to both programmes.

i. Education and Training				
Type	**Estimated number of single activities**	**Short description of the activities**	**Specific target group(s)**	**Expected results**
a. Transnational thematic activities, training, support and contact seminars	1	Thematic seminar focused on green jobs and, in particular, on the contribution of Erasmus+ to the green economy and to the development of relevant skills.	Representatives of relevant Erasmus+ good practices, Programme beneficiaries that developed project initiatives on green issues, newcomers, etc.	Increased awareness of the Programme contribution to the green transition and a fruitful exchange of relevant practices among VET organisations interested in the theme.
b. Transnational evaluation and analysis	1	LTA "Digital transformation in VET" aims at sharing among NAs methodologies and analysis tools to explore the contribution of Erasmus+ 2014-2020 KA2 Strategic Partnership finalised projects in the VET field in terms of effects of digital transformation of involved organisations and related Education & Training systems triggered by relevant initiatives on digital issues. Planned activities envisaged in the long-term include: - networking among involved NAs to compare the methodologies and analysis	NAs, potential beneficiaries, beneficiaries and relevant stakeholders.	- a shared questionnaire to analyse the effects of digital transformation triggered by KA2 strategic partnerships project; - analysis carried out in the VET field at national level by involved NAs on their respective projects (desk and/or field analysis).

		tools; - definition, at transnational level, of a shared questionnaire to analyse the effects of digital transformation triggered by the aforesaid projects; - analysis by NAs on their respective projects (desk and/or field analysis) to be carried out at national level; - sharing with identified target groups of the results in order to enable a useful debate among NAs on the analyses in the different countries while informing beneficiaries on the results achieved by the Programme; - dissemination activities will be realised at transnational level to maximise the LTA impact.		
c. National activities	0	not applicable	not applicable	not applicable

b) Estimated budget and outputs

In relation to the activities described in section a) above, please provide the following additional information:

i. Education and Training				
			Outputs	
Type	**Total estimated budget**	**Indicative budget share per**	**Total number of planned**	**Total number of planned**

	(€)	E&T sector (*) (%) Ex: 20% HE; 25% SE; 25% VET; 30% AE	participants selected by your NA (**)	participants selected by other NAs
a. Transnational thematic activities training, support and contact seminars	15000	0	5	35
b. Transnational evaluation and analysis	80000	not applicable	3	N/A
c. National activities	0	0	0	0
Total (a + b + c)	95000	N/A	8	35

(*) *Depending on National Agency's mandate. The indication of budget % per E&T sector is not applicable if the National Agency manages only one E&T sector.*
(**) *In the case of 'Transnational evaluation and analysis', in the column 'Total number of planned participants selected by your NA', the NA should indicate the number of researchers/experts hired by the NA to conduct the activity.*

Reminder: The funds allocated to TCAs cannot be used for the national activities and events organised by the National Agencies to support the implementation of the programme at national level (part II of the NA work programme), which shall be covered through the contribution to management costs

A.IV.4 Activities organised by other NAs/SALTOs

a) Overview

If the National Agency plans to send its participants to - and/or provide a financial contribution to the organisational costs of - TCA activities organised by other National Agencies or SALTOs, please briefly outline:

1. the topic and the aim of the identified activities and explain how they fit into the multi-annual TCA strategy defined in the multi-annual work programme;
2. the sectors concerned;
3. how the participants will be selected;
4. the expected impact on participants and on the increased quality implementation of the programme.

As to Training and Cooperation Activities sending activities, the National Agency plans to send national VET organisations to TCA activities organised by other

National Agencies and given the current pandemic phase, the NA will also explore the opportunities offered by online events. The National Agency doesn't envisage to provide a financial contribution to the organisational costs of TCA activities that will be organised by other NAs. Notwithstanding the limits due to the Covid crisis and in the awareness of the crucial value of TCAs for potential applicants and Programme beneficiaries to multiply E+ results and effects, in 2022 the NA will strive to involve national VET organisations to take part in Training and Cooperation Activities linked to the related NA strategy with a view to contributing to an overall improvement of the Programme implementation quality and impact. The TCA strategy will be implemented through diversified activities, including transnational training, support and contact seminars of potential Programme participants, thematic activities linked to the objectives, priority target groups and themes of Erasmus+ as well as evaluation and analysis of Programme results. In particular, the NA plans to send participants to the thematic TCA events consistent with the aforesaid strategy while effectively exploiting online platforms and events to provide valuable exchange opportunities to a wide number of VET organisations interested in transnational activities. In line with the previous NA experience, the participants will be selected through open Calls and on the basis of requirements related to the specific training and cooperation activity goals to ensure transparency and the highest impact as well as the compliance with the TCA objectives and participants' profile set by the organising NA. The expected impact on participants is represented by an increased ability to cooperate at a transnational level and to implement project initiatives effectively contributing to the relevance of the Programme to policy priorities in the E&T fields. In the same perspective, the sending TCA activities will contribute to achieving an overall higher quality in the implementation, through the increased quality in project proposals, the exchange of best practices and the mutual learning among participating organisations.

b) Estimated budget and outputs

In relation to the activities described in part a) of this section, please provide the following additional information:

N.B: If the National Agency is financially contributing to i) the functioning of a Long-Term TCA or ii) the organisational cost of activities organized by another National Agency, please indicate their number and the requested grant in part 2 of the table below. A short comment should be also added in part 'a) Overview' of this section.

TCAs organised by other NAs/SALTOs		
Budget and outputs	**Education and Training**	**Youth**
1. Sending of participants		
1.a Number of planned activities to which the NA is sending participants	10	
1.b Number of planned participants selected by	20	

your NA		
1.c Estimated budget for sending participants (€)	20000	
2. Financial contribution to LTAs or single activities organised by other NAs		
2.a Number of activities to which the NA is financially contributing	0	
2.b Estimated budget for financial contribution (€)	0	
3. Total estimated budget		
Total estimated budget (1.c + 2.b) (€)	20000	

PART V - SUPPORT AND NETWORK FUNCTIONS

V.1 National VET team Annual activity planning

To be completed by the NAs in charge of the VET sector

Please describe the activities planned by the national VET team within each work package in the calendar year 2022 for which the National Agency is requesting an EU contribution.

The EU contribution for running the activities of the national VET team will have the form of a single lump sum. At final report stage, the National Agency will have to demonstrate the completion of all the activities within each work package in line with Tables 1 'Activities' and 2 'Budget Summary' below. In case one or more activities are not completed, partially completed or assessed as unsatisfactory in the quality assessment, appropriate reductions of the EU contribution amount may be applied (see work programme specifications). Therefore, we recommend the National Agency should pay particular attention to the establishment of its activity plan, by ensuring that:

- activities, target groups and intended results are clearly linked to each other and presented in a coherent way;
- expected outputs/results are clear, realistic and measurable/quantifiable.

Table 1 - Activities

Work packages	Description of the activities *Please explain the objective of each work package and include a short description of the planned activities specifying, in particular, types and topics. The activities should be linked with the budget summary*	Target group	Expected outputs/results - *Explain how you will demonstrate that you have achieved the objectives of each work package*	Indicative calendar *(month or quarter of the year), place, country (if applicable)*
Work package 1. Training and advice (national tasks)	N/A	N/A	N/A	N/A
Work package 2. Participation in European	N/A	N/A	N/A	N/A

meetings and events (international tasks)				
Coordination and monitoring - Optional[1]	N/A	N/A	N/A	N/A

Table 2 - Budget summary				
Work packages	**Number of activities within the work package**	**Please explain how you determined the amount corresponding to each work package**	**Estimated cost (including co-financing) (€)**	**EU contribution amount* (€)**
Work package 1. Training and advice (national task)	0	N/A	0,00	0,00
Work package 2. Participation in European meetings and events (international tasks)	0	N/A	0,00	0,00
Sub-total	0		0,00	0,00
Coordination and monitoring - Optional (max. 20% of the of the sub-total of other Work packages)	0	N/A	0,00	0,00
Total	0		0,00	0,00

Maximum EU contribution amount*

[1] Please indicate Not applicable in the column Description of the activities if the NA is not using this work package.

- National VET teams: max. 95% of the total amount	
EU Co-financing rate (%):	